

Fire Prevention – Fire Service Training Grants

Department of Public Safety – Program 4

I. PROGRAM OBJECTIVES

The objective of this program is to provide financial support to local fire departments and emergency service organizations so that they may provide instruction in fire suppression and emergency response. This instruction supports all types of education and training activities for fire service personnel, particularly in terms of professional development, regardless of rank or years of service.

II. PROGRAM PROCEDURES

Small grants are awarded each year to provide for technical training of firefighters and emergency responders throughout the state.

III. COMPLIANCE REQUIREMENTS AND SUGGESTED AUDIT PROCEDURES

A. TYPES OF SERVICES ALLOWED AND UNALLOWED

Compliance Requirement

Funds are permitted for authorized fiscal year operations and maintenance. Funds must be used in accordance with the grant provisions, unless a revised budget and use statement is approved by the Supervisor of Fire Service Training.

Suggested Audit Procedures

- Test expenditures to determine for compliance with the approved budget within the appropriate budget year, and
- Test individual invoices for verification that expenditures were made in accordance with grant specifications.

B. ELIGIBILITY

Compliance Requirement

The auditor is not expected to determine eligibility.

C. MATCHING, LEVEL OF EFFORT, AND/OR EARMARKING REQUIREMENTS

Compliance Requirement

Communities that are able to assist with matching funds may receive a higher priority rating for possible grant approval. The Supervisor of Fire Service

Training rates each application for a grant and suggests approval based on that rating.

D. REPORTING REQUIREMENTS

Compliance Requirement

The grantee is required to provide documentation of all expenditures charged against the grant. Upon receipt of such documentation, expenditures are reimbursed to the grantee. A brief description of work performed and student rosters, where appropriate, must accompany the request for reimbursement.

Suggested Audit Procedure

- Review financial documents for compliance with above.

E. SPECIAL TESTS AND PROVISIONS

Compliance Requirement

There are no special tests or provisions.

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